

# **Forest Park Southeast Development Review Committee (FPSE-DRC) Process**

## **Forest Park Southeast Development Review Committee (FPSE-DRC)**

The FPSE-DRC is an aldermanic committee whose purpose is to support the alderperson in the development review process. The FPSE-DRC intends to review developments within the community from a neighborhood/resident lens.

### **Committee Members**

The committee is made up of residents and also industry experts in fields related to development. All individuals are encouraged to apply. The most qualified applicants are neighborhood residents who also bring relevant professional expertise to the committee and/or historical background about the neighborhood. Applications are reviewed on a rolling basis. The committee make up should be 9-13 members.

- (8) Residents (Home Owners and Tenants)
- (1) Architects
- (1) Engineer
- (1) City Planner
- (1) Real Estate, Banking or Finance Professional
- (1) FPSE Neighborhood Association Representative
- (1) Small Business Owner

The committee seeks a diverse membership of people; living in different geographic parts of the FPSE neighborhood, people of color and underrepresented groups.

### **Committee Review Process**

1. Developers are asked to complete the FPSE Development Review Application. It is recommended that the application be completed during the Design Development phase of the project, so that a firm program and design can be presented, but still allow for change based on community, committee, or aldermanic feedback. Once all of the information in the development application is complete, the project will be added to the next meeting's agenda. To be considered for review in the same month of applying, the deadline to submit a completed application is the second Tuesday of the month. And when

appropriate, neighboring property owners will be notified of the upcoming review meeting.

2. The completed agenda is announced and shared at the FPSE Neighborhood Association meeting. Residents with any particular interest are encouraged to attend the Development Review Committee meeting the following week.
3. On the fourth Tuesday of the month, the development review meeting meets. Each meeting will consist of three parts:
  - a. An open-to-the-public presentation about each development. The presentation is to be given by the developer or owner, with support from their design team. The committee and public will ask any questions they may have of the developer.
  - b. The committee will then discuss and vote on whether to recommend support to the alderperson or whether further community engagement is required with the neighborhood.
  - c. Once the community engagement\* process is complete, the alderperson reviews this feedback and writes a letter supporting, supporting with conditions, or opposing the development.

#### \*Community Engagement

Depending on the development's size, scope, or impact to the community the proposed project may need one or more community engagement meetings.

## **Meetings for 2022**

09/27 (deadline to apply is 09/13)

10/25 (deadline to apply is 10/11)

11/22 (deadline to apply is 11/8)

For inquiries or questions contact: [FPSEDevelopmentReview@gmail.com](mailto:FPSEDevelopmentReview@gmail.com)